

Minutes

Policy and Sustainability Committee

10.00 am, Thursday 28 May 2020

Present

Councillors McVey (Convener), Day (Vice-Convener), Aldridge, Burgess (substituting for Councillor Main, item 14), Kate Campbell, Cook (substituting for Councillor Jim Campbell, items 1 to 14), Dickie (substituting for Councillor Rankin, item 14), Gardiner (items 1 to 13), Gloyer (item 1 to 13, 15 onwards), Gordon (substituting for Councillor Gardiner, items 14 onwards), Hutchison, Johnston (substituting for Councillor Jim Campbell, item 15 onwards), Laidlaw (substituting for Councillor McLellan, items 7 to 14), Macinnes, Main (items 1 to 13, 15 onwards), McLellan (items 1 to 6), Mitchell (substituting for Councillor McLellan, item 15 onwards), Perry, Rankin (items 1 to 13, 15 onwards), Staniforth, Webber, Whyte, Wilson and Young (substituting for Councillor Gloyer, item 14).

Parent Representative

Alexander Ramage (item 14).

1. Minutes

Decision

To approve the minute of the Policy and Sustainability Committee of 14 May 2020 as a correct record, subject to the inclusion of the names of the police officers who spoke to the report under Item 4 – Local Police Plan 2020-2023.

2. Policy and Sustainability Committee Work Programme

The Policy and Sustainability Committee Work Programme for 28 May 2020 was presented.

Decision

To note the work programme.

(Reference – Work Programme 28 May 2020, submitted.)

3. Policy and Sustainability Committee Rolling Actions Log

Details were provided of the outstanding actions arising from decisions taken by the Committee.

Decision

- 1) To agree to add the action that 'all schemes approved by a TTRO under delegated authority should be reported to the committee on a two-monthly cycle or in the event of a significant change in national movement restrictions or social distancing guidance, with a recommendation to continue or discontinue each scheme', as was agreed at the Policy and Sustainability Committee of 14 May 2020.
- 2) To otherwise note the Rolling Actions Log.

(Reference – Rolling Actions Log, submitted.)

4. Adaption and Renewal Programme

a) Deputation – Tollcross Community Council

A written deputation was presented on behalf of Tollcross Community Council.

The deputation expressed concern regarding the Council's tourism strategy in light of the recovery plan for Edinburgh in response to Covid-19. They felt that the tourism strategy had to be considered in line with the Council's commitment to sustainability and countering climate change. Concerns were raised regarding the Edinburgh Tourism Action Group (ETAG) which was comprised of businesses they felt were focused on bringing further tourism into the city rather than on climate commitments. The deputation urged the Council to take into account the impact of tourism on the city.

b) Report by the Chief Executive

Three drivers had guided the work of the City of Edinburgh Council in response to the global Covid-19 pandemic. These were to protect vulnerable residents, to keep staff as safe as possible and to continue to deliver as many services as possible.

The internal Council structures which were being created to support the adaptation and renewal of services and the city were set out, as well as the alignment between individual boards and the wider work in the Council, including budgetary responsibilities and programme management. The approach taken to continuing to manage risks and ensure suitable governance arrangements were in place for ongoing scrutiny of work was also outlined.

Motion

- 1) To agree the approach to the Council's Adaptation and Renewal Programme.
- 2) To establish the Adaptation and Renewal All Party Oversight Group membership and remit as follows:
 - i) Membership

The political make up would be the same as the Policy and Sustainability Committee and the membership would be the same as the Policy and Sustainability Committee by default unless parties decided to make different appointments to their allocation.

ii) Convener/Chair

The chair would be the convener of the Policy and Sustainability Committee.

iii) Substitutes

Substitutes were permitted from the same political group.

iv) Officers

Officers would attend to support meetings.

v) Remit

a) Support and drive a co-ordinated approach throughout the Council.

b) Provide additional scrutiny and oversight of the Programme.

c) Feedback and contribute to the development of options for committee.

vi) Meeting Frequency

The APOG would meet on a four-week cycle but may meet more frequently if determined necessary by the Chair.

- 3) To agree that the principles and priorities guiding the Adaptation and Renewal Programme should be the 2050 City Vision and the three priorities of Sustainability, Poverty and Wellbeing, agreed as part of the Change Strategy in February 2020.
- 4) To note that the Programme would be subject to a series of Gateway Reviews recognising the evolving nature of the COVID-19 pandemic.
- 5) To note that the following reports setting out recommendations in the following areas would be added to the Policy and Sustainability Committee's workplan:
 - Edinburgh 2050 City Vision next steps.
 - Public engagement on the Council's and City's recovery.
 - A SMART Performance Framework.
 - Integrated Impact assessments.
- 6) To note that a report updating Committee on the Council's financial position was included on this agenda.
- 7) To note that the EIJB was developing a parallel planned return to the transformation programme.

- 8) To note that Committee would be updated on response and recovery in a single report going forward.

- moved by Councillor McVey, seconded by Councillor Day

Amendment 1

- 1) To note the report by the Chief Executive but to consider that a proposed programme based on the three priorities outlined in the Council Administration budget would mean no meaningful change to policy and would fail to address the very different social, financial and economic circumstances the City and the Council face over the next period of recovery from the Covid-19 Pandemic.
- 2) To note that the 2050 Vision had never been presented to the Council for scrutiny, amendment or agreement, contained flaws derived from the selective method of consultation used and therefore could not form the basis for a Renewal Programme which must primarily focus on reinvigorating the City economy and renewing Council services as lockdown eases.
- 3) To agree that a revised Programme be presented at the next meeting of the Policy and Sustainability Committee that would concentrate on:
 - i) Early reinstatement and rapid adaptation of Council services to address social distancing requirements and bring costs in line with available budget, also taking account of adaptation of service size where business/public demand for income generating services had altered.
 - ii) Actions and advice to the business sector that aimed to enable small and medium sized enterprises to resume operation safely as lockdown phases ease (for example with social distancing in workplaces, click and collect or delivery methods for non-essential retail and the reinstatement of the housing market).
 - iii) That consideration was given to all business sectors recognising the importance of the Finance sector and SMEs to Edinburgh's economy, the capacity and different trading conditions for any hospitality sector revival and the likelihood that the tourism sector would take longest to resume.
 - iv) Recognising that changed working practices like "working from home" may persist and to bring short and long term changes to building use in the City Centre and other centres of employment and agree to explore the planning changes required to allow buildings to be quickly adapted for new uses housing or new types of retail and leisure in light of market demand while preserving our built heritage.
- 4) On specific proposals within the report Committee agrees:
 - i) That to avoid duplication of Governance any oversight of Public Health work and EHSCP renewal would be undertaken by the EIJB with

appropriate delegation and additions to membership or reporting lines for any items where this proved necessary.

ii) That full oversight of the programme be properly provided in public by the Policy and Sustainability Committee and that any working group reflected the full make-up of the Council as discussed elsewhere on the agenda.

- 5) To note that the Programme would be subject to a series of Gateway Review's recognising the evolving nature of the COVID-19 pandemic.
- 6) To note that the following reports setting out recommendations in the following areas would be added to the Policy and Sustainability Committee's workplan:
 - Public engagement on the Council's and City's recovery.
 - A SMART Performance Framework.
 - Integrated Impact assessments.
- 7) To note that a report updating Committee on the Council's financial position was included on this agenda.
- 8) To note that the EIJB was developing a parallel planned return to the transformation programme.
- 9) To note that Committee would be updated on response and recovery in a single report going forward.
- moved by Councillor Whyte, seconded by Councillor Webber

Amendment 2

- 1) To agree the approach to the Council's Adaptation and Renewal Programme.
- 2) To appoint a working group with associated membership and remit.
- 3) To agree to option 4.14.1 with regard to governance and that the working group would be made up of the entirety of the Policy and Sustainability Committee with the opportunity for members to substitute for the working group should the need arise.
- 4) To agree that the principles and priorities guiding the Adaptation and Renewal Programme should be the 2050 City Vision and the three priorities of Sustainability, Poverty and Wellbeing, agreed as part of the Change Strategy in February 2020.
- 5) To note that the Programme would be subject to a series of Gateway Review's recognising the evolving nature of the COVID-19 pandemic.
- 6) To note that the following reports setting out recommendations in the following areas would be added to the Policy and Sustainability Committee's workplan:
 - Edinburgh 2050 City Vision next steps.
 - Public engagement on the Council's and City's recovery.
 - A SMART Performance Framework.

- Integrated Impact assessments.
 - The need to integrate the zero carbon 2030 commitment within the adaptation and renewal programme and specifically to include the work being carried out by the Edinburgh Climate Commission by the end of June.
- 7) To note that a report updating Committee on the Council's financial position was included on this agenda.
 - 8) To note that the EIJB was developing a parallel planned return to transformation programme.
 - 9) To note that Committee would be updated on response and recovery in a single report going forward.
 - 10) To note the opportunity to review aspects of the City Region Deal prospectus in light of the dramatically changed context and the need to align City Region Deal programmes with the adaptation and renewal programme.
 - 11) To note that the formation of a partnership Public Health Advisory Board, would require the input and approval of the relevant governance bodies of each partner.
- moved by Councillor Staniforth, seconded by Councillor Main

Amendment 3

- 1) To agree the approach to the Council's Adaptation and Renewal Programme.
- 2) To appoint a working group with associated membership and remit in line with option 3 in paragraph 4.14.3 of the report with associated membership drawn from all six constituted political groups represented on the council – one member from each group.
- 3) To agree that the principles and priorities guiding the Adaptation and Renewal Programme should be the 2050 City Vision and the three priorities of Sustainability, Poverty and Wellbeing, agreed as part of the Change Strategy in February 2020.
- 4) To note that the Programme would be subject to a series of Gateway Review's recognising the evolving nature of the COVID-19 pandemic.
- 5) To note that the following reports setting out recommendations in the following areas would be added to the Policy and Sustainability Committee's workplan:
 - Edinburgh 2050 City Vision next steps.
 - Public engagement on the Council's and City's recovery.
 - A SMART Performance Framework.
 - Integrated Impact assessments.
- 6) To further agree that in relation to the workstream 'service operations' consideration would be given to:

- i) More localised control over service delivery.
 - ii) An improved partnership approach working with the voluntary sector, private sector and other civic partners.
 - iii) Options for strengthening employee involvement in the governance of relevant ALEOs.
- 7) To note that a report updating Committee on the Council's financial position was included on this agenda.
- 8) To note that the EIJB was developing a parallel planned return to transformation programme.
- 9) To note that Committee would be updated on response and recovery in a single report going forward.
- moved by Councillor Aldridge, seconded by Councillor Gloyer

In accordance with Standing Order 19(12), Amendment 2 and paragraph 6 of Amendment 3 were accepted as addendums to the motion.

Voting

The voting was as follows:

For the Motion (as adjusted)	-	10 votes
For Amendment 1	-	5 votes
For Amendment 3	-	2 votes

(For the Motion: Councillors Kate Campbell, Day, Gardiner, Macinnes, Main, McVey, Perry, Rankin, Staniforth and Wilson.

For Amendment 1: Councillors Cook, Hutchison, McLellan, Webber and Whyte.

For Amendment 2: Councillors Aldridge and Gloyer.)

Decision

To approve the following adjusted motion by Councillor McVey:

- 1) To agree the approach to the Council's Adaptation and Renewal Programme.
- 2) To establish the Adaptation and Renewal All Party Oversight Group membership and remit as follows:
 - i) Membership

The political make up would be the same as the Policy and Sustainability Committee and the membership would be the same as the Policy and

Sustainability Committee by default unless parties decided to make different appointments to their allocation.

ii) Convener/Chair

The chair would be the convener of the Policy and Sustainability Committee.

iii) Substitutes

Substitutes were permitted from the same political group.

iv) Officers

Officers would attend to support meetings.

v) Remit

a) Support and drive a co-ordinated approach throughout the Council.

b) Provide additional scrutiny and oversight of the Programme.

c) Feedback and contribute to the development of options for committee.

vi) Meeting Frequency

The APOG would meet on a four-week cycle but may meet more frequently if determined necessary by the Chair.

- 3) To agree to option 4.14.1 with regard to governance and that the working group would be made up of the entirety of the Policy and Sustainability Committee with the opportunity for members to substitute for the working group should the need arise.
- 4) To agree that the principles and priorities guiding the Adaptation and Renewal Programme should be the 2050 City Vision and the three priorities of Sustainability, Poverty and Wellbeing, agreed as part of the Change Strategy in February 2020.
- 5) To note that the Programme would be subject to a series of Gateway Review's recognising the evolving nature of the COVID-19 pandemic.
- 6) To note that the following reports setting out recommendations in the following areas would be added to the Policy and Sustainability Committee's workplan:
 - Edinburgh 2050 City Vision next steps.
 - Public engagement on the Council's and City's recovery.
 - A SMART Performance Framework.
 - Integrated Impact assessments.
 - The need to integrate the zero carbon 2030 commitment within the adaptation and renewal programme and specifically to include the work being carried out by the Edinburgh Climate Commission by the end of June.

- 7) To further agree that in relation to the workstream 'service operations' consideration would be given to:
 - i) More localised control over service delivery.
 - ii) An improved partnership approach working with the voluntary sector, private sector and other civic partners.
 - iii) Options for strengthening employee involvement in the governance of relevant ALEOs.
- 8) To note that a report updating Committee on the Council's financial position was included on this agenda.
- 9) To note that the EIJB were developing a parallel planned return to transformation programme.
- 10) To note that Committee would be updated on response and recovery in a single report going forward.
- 11) To note the opportunity to review aspects of the City Region Deal prospectus in light of the dramatically changed context and the need to align City Region Deal programmes with the adaptation and renewal programme.
- 12) To note that the formation of a partnership Public Health Advisory Board, would require the input and approval of the relevant governance bodies of each partner.

(Reference – report by the Chief Executive, submitted.)

5. Decisions Taken under Delegated Power and Operational Decision Making – Covid-19

a) Deputation – Edinburgh Trade Union Council

A written deputation was presented on behalf of Edinburgh Trade Union Council.

The deputation urged the Committee to read the report 'The Predictable Crisis – Why Covid-19 Has Hit Scotland's Care Homes so Hard' published by think tank Common Weal regarding deaths in care homes as a result of Covid-19.

b) Update by the Chief Executive

The structures supporting the Councils initial response to Covid-19 were detailed, in particular highlighting the governance arrangements.

Motion

- 1) To note the governance structures implemented to support the Council's response to Covid-19.

- 2) To note the three principles that were set out at the beginning of the response:
 - Protect the most vulnerable in our city.
 - Minimise the risks to our colleagues.
 - Continue to provide services in challenging circumstances.
 - 3) To refer the report to the Governance, Risk and Best Value Committee in July 2020.
 - 4) To note that a report would be brought to the next meeting of the Policy and Sustainability Committee setting out the approach to the Spaces for People programme and how this would be linked to economic recovery.
 - 5) To note that the Head of Place Management had agreed to provide the date when the decision was taken to close public toilets as a result of the Covid-19 outbreak.
 - 6) To note that the Chief Officer (EHSCP) had agreed to provide the number of patients that were discharged from hospitals into care homes prior to the change in guidance on testing.
 - 7) To note that decision D50 would be clarified in the next report.
- moved by Councillor McVey, seconded by Councillor Day

Amendment

- 1) To note the governance structures implemented to support the Council's response to Covid-19.
- 2) To note the three principles that were set out at the beginning of the response:
 - Protect the most vulnerable in our city.
 - Minimise the risks to our colleagues.
 - Continue to provide services in challenging circumstances.
- 3) To note from Appendix 1 items D36A and D83 that requests had been made by volunteers on Community Centre Management Committees for access to community centres to provide a space to organise food distribution to local vulnerable residents.
- 4) To note that this activity was entirely within the law, as Scottish guidance clearly states community centres could open 'For the purpose of hosting essential voluntary or public services, such as food banks.'
- 5) To note that due to these delegated decisions to not allow volunteers access to community centres, some food bank activity was now taking place in homes, gardens and public streets, resulting in additional safety and security issues.
- 6) To therefore agree to call for a short report in three cycles fully detailing the decisions made so far, and providing options to re-open community centres as part of Adaption and Renewal, to allow access to volunteers from community centre management committees to operate food parcel distribution, where an agreed plan of how they would operate in a safe and socially distant manner could be put in place.

- 7) To agree to an interim members' briefing on the progress of point 6.
 - 8) To refer the report to the Governance, Risk and Best Value Committee in July 2020.
 - 9) To note that a report would be brought to the next meeting of the Policy and Sustainability Committee setting out the approach to the Spaces for People programme and how this would be linked to economic recovery.
 - 10) To note that the Head of Place Management had agreed to provide the date when the decision was taken to close public toilets as a result of the Covid-19 outbreak.
 - 11) To note that the Chief Officer (EHSCP) had agreed to provide the number of patients that were discharged from hospitals into care homes prior to the change in guidance on testing.
 - 12) To note that decision D50 would be clarified in the next report.
- moved by Councillor Main, seconded by Councillor Staniforth

In accordance with Standing Order 19(12), the amendment was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor McVey:

- 1) To note the governance structures implemented to support the Council's response to Covid-19.
- 2) To note the three principles that were set out at the beginning of the response:
 - Protect the most vulnerable in our city.
 - Minimise the risks to our colleagues.
 - Continue to provide services in challenging circumstances.
- 3) To note from Appendix 1 items D36A and D83 that requests had been made by volunteers on Community Centre Management Committees for access to community centres to provide a space to organise food distribution to local vulnerable residents.
- 4) To note that this activity was entirely within the law, as Scottish guidance clearly states community centres could open 'For the purpose of hosting essential voluntary or public services, such as food banks.'
- 5) To note that due to these delegated decisions to not allow volunteers access to community centres, some food bank activity was now taking place in homes, gardens and public streets, resulting in additional safety and security issues.
- 6) To therefore agree to call for a short report in three cycles fully detailing the decisions made so far, and providing options to re-open community centres as part of Adaption and Renewal, to allow access to volunteers from community centre management committees to operate food parcel distribution, where an agreed plan of how they would operate in a safe and socially distant manner could be put in place.

- 7) To agree to an interim members' briefing on the progress of point 6.
- 8) To refer the report to the Governance, Risk and Best Value Committee in July 2020.
- 9) To note that a report would be brought to the next meeting of the Policy and Sustainability Committee setting out the approach to the Spaces for People programme and how this would be linked to economic recovery.
- 10) To note that the Head of Place Management had agreed to provide the date when the decision was taken to close public toilets as a result of the Covid-19 outbreak.
- 11) To note that the Chief Officer (EHSCP) had agreed to provide the number of patients that were discharged from hospitals into care homes prior to the change in guidance on testing.
- 12) To note that decision D50 would be clarified in the next report.

(Reference – Policy and Sustainability Committee 14 May 2020 (item 5); report by the Chief Executive, submitted.)

6. Governance, Risk and Best Value Committee Arrangements and Remote Council Meetings

A proposed interim remit for the Governance, Risk and Best Value Committee for the period June to August 2020 was outlined. In addition, progress with establishing a remote Council meeting was detailed.

Motion

- 1) To agree the interim remit and arrangements for the Governance, Risk and Best Value Committee as outlined in appendix one.
 - 2) To agree to hold a Council meeting in late June with a date to be agreed by the Chief Executive in consultation with the Lord Provost.
 - 3) To note the testing being carried out to identify a suitable platform for a remote Council meeting.
 - 4) To note that further detail on the Council meeting would be reported to the Committee on 11 June 2020.
- moved by Councillor McVey, seconded by Councillor Day

Amendment 1

- 1) To agree the interim remit and arrangements for the Governance, Risk and Best Value Committee as outlined in appendix one.

Thursday, 28th May, 2020

- 2) While interim procedural standing orders applied, Members could not be members of both the Policy and Sustainability Committee and the Governance, Risk and Best Value Committee.
 - 3) To agree to hold a Council meeting in late June with a date to be agreed by the Chief Executive in consultation with the Lord Provost.
 - 4) To note the testing being carried out to identify a suitable platform for a remote Council meeting, including consulting with Group Leaders by the 4th of June 2020 on suitable dates for large scale testing and for Council meetings that did not follow the published Council diary. Any “restrictions” as outlined in section 4.11 of the report should be agreed in advance with all Group Leaders.
 - 5) To note that further detail on the Council meeting would be reported to the Committee on 11 June 2020.
- moved by Councillor Whyte, seconded by Councillor Cook

Amendment 2

- 1) To agree the interim remit and arrangements for the Governance, Risk and Best Value Committee as outlined in appendix one, to be in place for June to August and that the current terms of reference will be reinstated from September, subject to officer capacity and public health guidance. To further agree to request of GRBV that the objectives for the workplan for the June, July and August meetings of GRBV would be as outlined in the report in paragraphs 4.3 and 4.4.
 - 2) To agree to hold a Council meeting in late June with a date to be agreed by the Chief Executive in consultation with the Lord Provost.
 - 3) To note the testing being carried out to identify a suitable platform for a remote Council meeting.
 - 4) To note that further detail on the Council meeting would be reported to the Committee on 11 June 2020.
- moved by Councillor Main, seconded by Councillor Staniforth

In accordance with Standing Order 19(12), Amendment 1 and Amendment 2 were accepted as addendums to the motion.

Decision

To approve the following adjusted motion by Councillor McVey:

- 1) To agree the interim remit and arrangements for the Governance, Risk and Best Value Committee as outlined in appendix one, to be in place for June to August and that the current terms of reference will be reinstated from September, subject to officer capacity and public health guidance. To further agree to request of GRBV that

the objectives for the workplan for the June, July and August meetings of GRBV would be as outlined in the report in paragraphs 4.3 and 4.4.

- 2) While interim procedural standing orders applied, Members could not be members of both the Policy and Sustainability Committee and the Governance, Risk and Best Value Committee.
- 3) To agree to hold a Council meeting in late June with a date to be agreed by the Chief Executive in consultation with the Lord Provost.
- 4) To note the testing being carried out to identify a suitable platform for a remote Council meeting, including consulting with Group Leaders by the 4th of June 2020 on suitable dates for large scale testing and for Council meetings that did not follow the published Council diary. Any “restrictions” as outlined in section 4.11 of the report should be agreed in advance with all Group Leaders.
- 5) To note that further detail on the Council meeting would be reported to the Committee on 11 June 2020.

(Reference – Leadership Advisory Panel 23 April 2020 (item 4); report by the Chief Executive, submitted.)

7. Revenue Budget 2020/21 Update

a) Deputation – Edinburgh Trade Union Council

A written deputation was presented on behalf of Edinburgh Trade Union Council.

The deputation expressed concern about the report as they felt it did not sufficiently detail the impact of the Covid-19 outbreak and the Council’s solutions to resolve this. The deputation posed a number of questions to the Council regarding points made in the report that they felt should be expanded upon.

b) Report by the Executive Director of Resources

Following the initial assessment considered by the Leadership Advisory Panel on 23 April 2020, an update was provided on the current assessment of approved savings delivery, management of service pressures and, most materially, the emerging cost and income aspects of the Covid-19 pandemic on the Council and its ALEOs’ activities.

Motion

- 1) To note the progress to date in delivery of the approved savings and assumed management of residual pressures underpinning the 2020/21 budget.
- 2) To note the significant updated estimated expenditure and income impacts of the Covid-19 pandemic on the Council and its ALEOs’ activities and the potential sources of offsetting funding identified to date.

- 3) To note that the Council would continue to submit regular updates to COSLA on these expenditure and income estimates with a view to informing negotiations with both the UK and Scottish Governments.
 - 4) To note that further monthly updates would be provided to elected members as greater certainty is obtained in these areas.
 - 5) To note that the content of the revenue and capital budget frameworks would likely be subject to change as part of the Adaptation and Renewal programme once the on-going impacts of current disruption become clearer.
 - 6) To agree to confirm with COSLA whether the joint letter to the Chancellor had been issued and to request that the response be shared with members.
- moved by Councillor McVey, seconded by Councillor Day

Amendment 1

- 1) To note the progress to date in delivery of the approved savings and assumed management of residual pressures underpinning the 2020/21 budget.
- 2) To note the significant updated estimated expenditure and income impacts of the Covid-19 pandemic on the Council and its ALEOs' activities and the potential sources of offsetting funding identified to date.
- 3) To note that the Council would continue to submit regular updates to COSLA on these expenditure and income estimates with a view to informing negotiations with both the UK and Scottish Governments.
- 4) To note that further monthly updates would be provided to elected members as greater certainty is obtained in these areas.
- 5) To note that the content of the revenue and capital budget frameworks would likely be subject to change as part of the Adaptation and Renewal programme once the on-going impacts of current disruption become clearer.
- 6) To note the dire financial circumstances facing the Council and its ALEOs.
- 7) To acknowledge that the 3-year budget agreed by the Council in February was now not realistic in light of the COVID-19 outbreak and would need to be substantially reworked as a result.
- 8) To recognise that the appropriate forum to re-visit the Council's budget was the Finance and Resources committee and therefore to agree to prioritise the reinstatement of meetings of the Finance and Resources Committee, with meetings to be held after the first week in July, as agreed by the Leadership Advisory Panel in April, as soon as was practical.
- 9) To agree to confirm with COSLA whether the joint letter to the Chancellor had been issued and to request that the response be shared with members.

- moved by Councillor Hutchison, seconded by Councillor Whyte

Amendment 2

- 1) To note the progress to date in delivery of the approved savings and assumed management of residual pressures underpinning the 2020/21 budget.
- 2) To note the significant updated estimated expenditure and income impacts of the Covid-19 pandemic on the Council and its ALEOs' activities and the potential sources of offsetting funding identified to date.
- 3) To note that the Council would continue to submit regular updates to COSLA on these expenditure and income estimates with a view to informing negotiations with both the UK and Scottish Governments.
- 4) To note that further monthly updates would be provided to elected members as greater certainty is obtained in these areas.
- 5) To note that the content of the revenue and capital budget frameworks would likely be subject to change as part of the Adaptation and Renewal programme once the on-going impacts of current disruption become clearer.
- 6) To note that Edinburgh was likely to face a higher budget gap than many other councils as a result of the scale of funding shortfalls facing bus and tram operations and to expect the Scottish Government to recognise that in further budget distribution.
- 7) To note that losses to parking-related revenue were projected at around £13.5m and, with city traffic rising again. To recognise that for both policy and budget reasons, the suspension of parking charges needed to be reviewed.
- 8) To note that capital budgets were not included in the current report but were also expected to be impacted and to request a report on capital programme when appropriate.
- 9) To agree to confirm with COSLA whether the joint letter to the Chancellor had been issued and to request that the response be shared with members.

- moved by Councillor Staniforth, seconded by Councillor Main

In accordance with Standing Order 19(12), Amendment 1 and Amendment 2 were accepted as addendums to the motion.

Decision

To approve the following adjusted motion by Councillor McVey:

- 1) To note the progress to date in delivery of the approved savings and assumed management of residual pressures underpinning the 2020/21 budget.

- 2) To note the significant updated estimated expenditure and income impacts of the Covid-19 pandemic on the Council and its ALEOs' activities and the potential sources of offsetting funding identified to date.
- 3) To note that the Council would continue to submit regular updates to COSLA on these expenditure and income estimates with a view to informing negotiations with both the UK and Scottish Governments.
- 4) To note that further monthly updates would be provided to elected members as greater certainty is obtained in these areas.
- 5) To note that the content of the revenue and capital budget frameworks would likely be subject to change as part of the Adaptation and Renewal programme once the on-going impacts of current disruption become clearer.
- 6) To note the dire financial circumstances facing the Council and its ALEOs.
- 7) To acknowledge that the 3-year budget agreed by the Council in February was now not realistic in light of the COVID-19 outbreak and would need to be substantially reworked as a result.
- 8) To recognise that the appropriate forum to re-visit the Council's budget was the Finance and Resources committee and therefore to agree to prioritise the reinstatement of meetings of the Finance and Resources committee, with meetings to be held after the first week in July, as agreed by the Leadership Advisory Panel in April, as soon as was practical.
- 9) To note that Edinburgh was likely to face a higher budget gap than many other councils as a result of the scale of funding shortfalls facing bus and tram operations and to expect the Scottish Government to recognise that in further budget distribution.
- 10) To note that losses to parking-related revenue were projected at around £13.5m and, with city traffic rising again. To recognise that for both policy and budget reasons, the suspension of parking charges needed to be reviewed.
- 11) To note that capital budgets were not included in the current report but were also expected to be impacted and to request a report on capital programme when appropriate.
- 12) To agree to confirm with COSLA whether the joint letter to the Chancellor had been issued and to request that the response be shared with members.

(Reference – Leadership Advisory Panel 23 April 2020 (item 9); report by the Executive Director of Resources, circulated.)

8. Waiver Extension to Security Services Contract

An update was provided regarding the extension, under Waiver of the Contract Standing Orders, to the existing Security Services Contract until the completion of the procurement exercise for the re-tendering process.

Decision

- 1) To note the report.
- 2) To note the contract extension decision made under urgency powers, in accordance with the Scheme of Delegation by the Executive Director of Resources and that this decision was made following consultation with and agreement from the Convener and Vice Convener of Finance and Resources.
- 3) To note that the current coronavirus Covid-19 outbreak could result in further delays should the Council be prevented from completing the current procurement exercise.

(Reference – report by the Executive Director for Resources, circulated.)

9. Winter Festivals Consultation

In response to a motion by Councillor Wilson agreed by the Culture and Communities Committee on 18 June 2019, an update was provided on the timescales to appoint a consultant to deliver a public consultation on the future of the Winter Festivals from 2022 and the specification for this consultation.

Motion

- 1) To agree the proposed approach for appointing a service provider to deliver the consultation on the future of the Winter Festivals in Edinburgh from 2022.
 - 2) To note that the All Party Oversight Group (APOG) on Festivals and Events had met, been consulted and had input in to the Specification for the Winter Festivals Consultation and would continue to provide oversight throughout the appointment of a service provider and the consultation process itself.
- moved by Councillor McVey, seconded by Councillor Day

Amendment

- 1) To agree the proposed approach for appointing a service provider to deliver the consultation on the future of the Winter Festivals in Edinburgh from 2022.
- 2) To note that the All Party Oversight Group (APOG) on Festivals and Events had met, been consulted and had input in to the Specification for the Winter Festivals Consultation and would continue to provide oversight throughout the appointment of a service provider and the consultation process itself.
- 3) To note the considerable concern and public discourse on this issue, to welcome the cross-party approach to prioritising and developing a public consultation, and to seek to assure the public that this was a priority for this council.

- moved by Councillor Staniforth, seconded by Councillor Main

In accordance with Standing Order 19(12), the amendment was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor McVey:

- 1) To agree the proposed approach for appointing a service provider to deliver the consultation on the future of the Winter Festivals in Edinburgh from 2022.
- 2) To note that the All Party Oversight Group (APOG) on Festivals and Events had met, been consulted and had input in to the Specification for the Winter Festivals Consultation and would continue to provide oversight throughout the appointment of a service provider and the consultation process itself.
- 3) To note the considerable concern and public discourse on this issue, to welcome the cross-party approach to prioritising and developing a public consultation, and to seek to assure the public that this was a priority for this council.

(Reference – Culture and Communities Committee of 18 June 2019 (item 14); report by the Executive Director of Place, circulated.)

10. Deferral of Edinburgh Summer Sessions 2020 to 2021

a) Deputation – The New Town and Broughton Community Council

A written deputation was presented on behalf of The New Town and Broughton Community Council.

The deputation expressed concern regarding the proposal to defer the Edinburgh Summer Sessions from 2020 to 2021. It was felt that the decision taken in February 2020 to hold the event should have been made after public consultation. The deputation urged the Council to consider holding a consultation to allow for the Public Space Management Plan to be progressed before reaching a decision on whether to cancel or defer the Summer Sessions.

b) Report by the Executive Director of Place

Approval was sought to defer the Edinburgh Summer Session concerts from 2020 to 2021 due to the ongoing impact on large scale gatherings caused by the Covid-19 pandemic.

Motion

To agree to reschedule the Edinburgh Summer Sessions event from August 2020 to August 2021 due to the impact of the Covid-19 pandemic on public gatherings going forward.

- moved by Councillor McVey, seconded by Councillor Day

Amendment

To agree to reschedule the Edinburgh Summer Sessions event from August 2020 to August 2021 due to the impact of the Covid-19 pandemic on public gatherings going forward, during which time would seek to secure a suitable alternative venue which was able to accommodate the size of the summer sessions events, acknowledging the possible need for social distancing of attendees, performers and crew and the potential suitability of outdoor venues in the current circumstances.

- moved by Councillor Staniforth, seconded by Councillor Main

Voting

The voting was as follows:

For the motion	-	10 votes
For the amendment	-	7 votes

(For the motion: Councillors Aldridge, Kate Campbell, Day, Gardiner, Gloyer, Macinnes, McVey, Perry, Rankin and Wilson.

For the amendment: Councillors Cook, Hutchison, Laidlaw, Main, Staniforth, Webber and Whyte.)

Decision

To approve the motion by Councillor McVey.

(References – report by the Executive Director of Place, circulated).

11. Award of Contract – Pre-Contract Design Services for Western Villages, Granton

Approval was sought to appoint CCG (Scotland) Ltd under Lot 2 of the Council's New Build Housing Framework Agreement to design the Western Villages new build affordable housing project in Granton, in line with the Granton Development Framework, and to submit a tender proposal for the works.

Decision

- 1) To agree the award of contract to CCG (Scotland) Ltd under Lot 2 of the Council's New Build Housing Framework Agreement to provide pre-contract design services including the submission of a tender proposal for the works associated with Western Villages new build affordable housing project. The notional value was £1.5 million.
- 2) To note that the Council, on completion of each stage, retained the option to review the scope or terminate the contract.

(Reference – Finance and Resources Committee of 10 October 2019 (item 15); report by the Executive Director of Place, circulated).

12. Award of Contract – Employer's Agent and Quantity Surveyor for Western Villages, Granton

Approval was sought to make a direct award via waiver of the Council's Contract Standing Orders (CSOs) to Arcadis Consulting UK Limited under the Scotland Excel (SXL) Engineering and Technical Consultancy Framework. The award was to provide Quantity Surveyor and Employers Agent services for the Western Villages new build affordable housing project as part of the Granton Waterfront regeneration.

Decision

- 1) To agree the award of contract to Arcadis Consulting UK Limited as a direct award waiver of the CSOs under the SXL Engineering and Technical Consultancy Framework to include Quantity Surveyor and Employers Agent services for the Western Villages new build affordable housing as part of the Granton programme. The notional value was £350,000.
- 2) To note that the Council, on completion of each stage, retained the option to review the scope or terminate the contract.

(Reference – Planning Committee of 26 February 2020 (item 6); report by the Executive Director of Place, circulated).

13. Provision of Fire and Security Repair and Maintenance Works

Approval was sought for a contract extension via a waiver of CSOs for the repair and maintenance of the fire and security systems throughout the Council's housing estate. The contract extension was to BAM FM Ltd and would run for a period of up to 15 months.

These services were provided to maintain life and safety critical systems and the contract extension would enable these systems to be maintained while suppliers adapted to changes arising from the Covid-19 outbreak, and for a comprehensive procurement exercise to be undertaken for a new Repairs and Maintenance Framework for Council properties, which included multiple lots, including this service element.

Decision

- 1) To agree to a contract extension via a waiver of CSOs for the provision of a repair and maintenance for fire and security systems throughout the Council's Housing estate. This extension award was to BAM FM Ltd for a 12 – 15 month period.
- 2) To note that the market to tender this type of work was currently in a state of flux as a result of the Covid-19 outbreak and related restrictions as set by the Scottish Government. This extension would allow continuity of service for these works, to allow time for the market to adapt to the impact of Covid-19 and any associated on-

going restrictions and for a procurement exercise to be completed and a new contract put in place.

- 3) To note that the value of this waiver was expected to be in the region of £1,250,000 for a 15 month period.

(Reference – report by the Executive Director of Place, circulated).

14. 2020-23 Communities and Families Grants to Third Parties

a) Deputation – Crew 2000 Scotland

A written deputation was presented on behalf of Crew 2000 Scotland.

The deputation expressed concern regarding funding being withdrawn from existing young people's services which they felt were vital during the Covid-19 crisis as they provided drug harm reduction, child protection, mental health and wellbeing support for young people. The deputation requested that the decision to grant funding was delayed until March 2021 to consider an additional impact assessment on Covid-19, to increase the extension of Crew's funding to 31 August in 2020 in line with other organisations and to ensure young people's services continued to be supported by the Council.

a) Deputation – Intercultural Youth Scotland

A written deputation was presented on behalf of Intercultural Youth Scotland.

The deputation expressed concern regarding the of limited engagement and impact of Covid-19 for Black, Asian and minority ethnic (BAME) young people living in Edinburgh. They highlighted the structural disadvantages many of these young people would experience during this time and urged the Council to consider that even with the allocated funding, there was still no funding given for specialist support for BAME, an area which they felt needed to be addressed.

c) Deputation – Fabb Edinburgh

A written deputation was presented on behalf of Fabb Edinburgh.

The deputation expressed concern regarding the impact of the organisation losing funding from the Council as they would be required to cease their weekly activities for disabled children and young people after 30 years of operation. The deputation requested that their questions were answered on the impact of the recommendations in the report.

d) Deputation – Kindred

A written deputation was presented on behalf of Kindred.

The deputation expressed concern regarding the impact of the organisation losing funding from the Council as they provided advocacy for parents of children with

exceptional healthcare needs to prevent high cost care packages, which these families relied on in order to be able to care for their children.

e) Deputation – Space and Broomhouse Hub

A written deputation was presented on behalf of Space and Broomhouse Hub.

The deputation expressed concern regarding what they felt was a lack of scrutiny throughout the awarding of grants to third parties. They highlighted the growing funding gap between the South West and other areas where poverty was increasing. The deputation requested that the decision be reconsidered and scrutinised externally.

f) Deputation – Goodtrees Neighbourhood Centre

A written deputation was presented on behalf of Goodtrees Neighbourhood Centre.

The deputation expressed concern regarding no small grant locality-based funding being provided to the Liberton/Gilmerton area for youth work, considering that it was one of Edinburgh's most deprived areas. The organisation surveyed young people and responses indicated that it was felt the Council had not taken their views or needs into consideration when making the decision on grants. The deputation requested a full response from the Council on why their application had been rejected.

g) Report by the Executive Director for Communities and Families

The work of the Short Life Working Group as set up by the Education, Children and Families Committee on 3 March 2020 was detailed. Recommendations were put forward for awards for the 2020-23 Communities and Families Grant Programme.

Decision

- 1) To note the decision of the group not to proceed with an independent review of the grant award process due to the findings of a review of the previous grant programme and to avoid reducing the overall grant funding in order to pay external fees.
- 2) To agree the recommendations for award as set out in the report to the Education, Children and Families Committee on 3 March 2020.
- 3) To request officers included in the funding agreement, that all citywide organisations must target areas of SIMD 1 and 2 in the delivery of their service, with the aim of ensuring proportionate distribution of funding across the City – both at community and locality level. This would be monitored, and data collected to evidence where services users are coming from/based.

- 4) To note the Integrated Impact Assessment and the distribution of services resulting from the recommendations.
- 5) To agree, if the budget becomes available, to restore funding to organisations in the SIMD 1&2 areas impacted as a consequence of the 20-23 grant award programme, and organisations who would leave a service gap in any SIMD 1&2 area. In addition to increased universal support, to also strengthen support for BAME young people and their families.
- 6) To agree that funding for the additional organisations identified in Appendix 1 of this minute should be met from the small education grants allocation within the Council budget and beyond that sum, from the currently unallocated additional monies from the Scottish Government budget setting in February. These grants would be added to the same timeline and process as all other grants approved in the report.
- 7) To agree to provide the members of the Short Life Working Group with further information on the impact of organisations losing Council funding on securing other sources of funding and to provide guidance for members on how to guide the organisations that would be changing or closing as a result of an unsuccessful application for funding.

Declaration of Interests

Councillor Dickie declared a non-financial interest in the above item as her spouse was a member of Stepping Stones.

Councillor McVey declared a non-financial interest in the above item as a Citadel Youth Centre Management Committee Member.

(References – Education, Children and Families Committee 3 March 2020 (item 4); report by the Executive Director for Communities and Families, circulated).

15. Public Realm CCTV Continuation of Service

Approval was sought to extend, under Waiver of the CSOs, the existing Public Realm CCTV contracts until the completion of the procurement exercise for the digitalisation upgrade of the service area.

Motion

- 1) To agree the proposed fibre contracts for the Public Realm CCTV service to continue for a period of up to 24 months at an estimated contract value of up to £477,399.90.
 - 2) To agree the proposed maintenance contract for the Public Realm CCTV service to continue for a period of up to 24 months at an estimated contract value of up to £175,800.
- moved by Councillor McVey, seconded by Councillor Day

Amendment

- 1) To agree the proposed fibre contracts for the Public Realm CCTV service to continue for a period of up to 24 months at an estimated contract value of up to £477,399.90.
 - 2) To agree the proposed maintenance contract for the Public Realm CCTV service to continue for a period of up to 24 months at an estimated contract value of up to £175,800.
 - 3) To note that the CCTV Working Group had agreed a way forward but had not met since October 2019 and therefore to call for a further report as part of the report on Smart Cities, as soon as practical, detailing where the project had reached in relation to progress with the CCTV upgrade procurement exercise and the anticipated timeline for delivery of the Public Realm Upgrade. To regret the long delay in updating Edinburgh's CCTV system.
- moved by Councillor Whyte, seconded by Webber

In accordance with Standing Order 19(12), the amendment was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor McVey:

- 1) To agree the proposed fibre contracts for the Public Realm CCTV service to continue for a period of up to 24 months at an estimated contract value of up to £477,399.90.
- 2) To agree the proposed maintenance contract for the Public Realm CCTV service to continue for a period of up to 24 months at an estimated contract value of up to £175,800.
- 3) To note that the CCTV Working Group had agreed a way forward but had not met since October 2019 and therefore to call for a further report as part of the report on Smart Cities, as soon as practical, detailing where the project had reached in relation to progress with the CCTV upgrade procurement exercise and the anticipated timeline for delivery of the Public Realm Upgrade. To regret the long delay in updating Edinburgh's CCTV system.

(Reference – report by the Executive Director for Communities and Families, circulated).

16. Review of Appointments to Committees, Boards and Joint Boards for 2020/2021

Under Interim Standing Order 1.2 the Policy and Sustainability Committee was invited to appoint members to Committees, Boards and Joint Boards for the municipal year 2020/2021.

Motion

- 1) To agree to appoint Councillor McVey as Leader of the Council and Councillor Day as Deputy Leader of the Council.
 - 2) To agree to retain the appointments to committees based on the current political breakdown and to retain committee membership as outlined in appendices 3, 4 and 5 of the report.
 - 3) To agree to retain current appointments as outlined in Appendix 2 of the report.
 - 4) To agree to retain current appointments to the Licensing Board and Lothian Joint Valuation Board.
- moved by Councillor McVey, seconded by Councillor Day

Amendment 1

- 1) To agree to appoint Council Committees in line with the proportional make-up of the Council as outlined in Appendix 1 of the report, "New Political Breakdown".
- 2) To specify appointments to the following positions for 2020/21:
 - (a) The Leader and Deputy Leader of the Council;
 - (b) Conveners and Vice-Conveners of the executive committees and other Committees of the Council.
 - (c) Members of the executive committees and other committees of the Council.
To note the following appointments to Executive Committees for 2020/21 following the Conservative Group Annual General Meeting (AGM):
 - i) Education, Children & Families – Councillor Douglas replaced Councillor Webber.
 - ii) Housing, Homelessness & Fair Work – Councillor Hutchison replaced Councillor Whyte.
 - iii) Policy & Sustainability – Councillor Cook replaced Councillor Jim Campbell.
 - iv) Transport & Environment – Councillor Whyte replaced Councillor Cook, Councillor Webber replaced Councillor Douglas.
 - v) Committee on Pupil Student Support – Councillor Laidlaw replaced Councillor Smith.
 - vi) Regulatory Committee and Licensing Sub-Committee – add 3rd member Cllr Joanna Mowat.
 - (d) Members of the Integration Joint Board and Joint Committees.
 - (e) The Vice-Convener of the Integration Joint Board.

- 3) To note the membership of the Lothian Valuation Joint Board and Licensing Board.

- moved by Councillor Whyte, seconded by Councillor Webber

Amendment 2

- 1) To note that the consequence of Appendix 1 of the report as presented could result in the 8-member Green Group losing a place on most committees to, and having the same membership as, a 3-member group of some of the independent councillors, none of whom were elected as independents; none of whom have had a single vote cast for them as independents; and who have presented no manifesto or policy platform for election, this being in stark contrast to the mandate secured by all other parties in the council.
- 2) To agree to keep the appointments to committees based on the current political breakdown and appoint committee and board memberships as outlined in appendices 3, 4 and 5 of the report, with the exception of:
- i) Councillor Corbett to replace Councillor Booth on Committee on Discretionary Rating Relief Appeals.
 - ii) Councillor Susan Rae to replace Councillor Melanie Main as the second Green Group member on Governance, Risk and Best Value Committee.
 - iii) Cllr Claire Miller to replace Cllr Alex Staniforth on the Governance, Risk and Best Value Committee until September 2020.
- 3) To agree to keep current appointments to the Licensing Board and LVJB.
- moved by Councillor Main, seconded by Councillor Staniforth

Amendment 3

- 1) To agree the new political balance of council committees set out in appendix 1 of the report.
- 2) To agree that the Liberal Democrat membership of executive committees and other committees of the council would remain the same as described in appendices 3,4 and 5 of the report and that the Liberal Democrat member of SESTRANS would be Councillor Kevin Lang.
- moved by Councillor Aldridge, seconded by Councillor Gloyer

In accordance with Standing Order 19(12), paragraph 2c (i) to (v) of Amendment 1 and Amendment 2 were accepted as addendums to the motion.

Voting

The voting was as follows:

For the Motion (as adjusted)-	10 votes
For Amendment 1	- 5 votes
For Amendment 2	- 2 votes

(For the Motion: Councillors Kate Campbell, Day, Gordon, Macinnes, Main, McVey, Perry, Rankin, Staniforth and Wilson.

For Amendment 1: Councillors Hutchison, Johnston, Mitchell, Webber and Whyte.

For Amendment 2: Councillors Aldridge and Gloyer.)

Decision

To approve the following adjusted motion by Councillor McVey (the appointments to Committees, Boards and Joint Boards for 2020/21 are detailed in Appendices 2 to 5 of this minute):

- 1) To agree to appoint Councillor McVey as Leader of the Council and Councillor Day as Depute Leader of the Council.
- 2) To agree to retain the appointments to committees based on the current political breakdown and to retain committee membership as outlined in appendices 3, 4 and 5 of the report.
- 3) To agree to retain current appointments as outlined in Appendix 2 of the report.
- 4) To agree to retain current appointments to the Licensing Board and Lothian Joint Valuation Board.
- 5) To note the following appointments to Executive Committees for 2020/21 following the Conservative Group AGM:
 - i) Education, Children & Families – Councillor Douglas replaced Councillor Webber.
 - ii) Housing, Homelessness & Fair Work – Councillor Hutchison replaced Councillor Whyte.
 - iii) Policy & Sustainability – Councillor Cook replaced Councillor Jim Campbell.
 - iv) Transport & Environment – Councillor Whyte replaced Councillor Cook, Councillor Webber replaced Councillor Douglas.
 - v) Committee on Pupil Student Support – Councillor Laidlaw replaced Councillor Smith.
- 6) To note that the consequence of Appendix 1 of the report as presented could result in the 8-member Green Group losing a place on most committees to, and having the same membership as, a 3-member group of some of the independent councillors,

none of whom were elected as independents; none of whom have had a single vote cast for them as independents; and who have presented no manifesto or policy platform for election, this being in stark contrast to the mandate secured by all other parties in the council.

- 7) To agree to keep the appointments to committees based on the current political breakdown and appoint committee and board memberships as outlined in appendices 3, 4 and 5 of the report, with the exception of:
- i) Councillor Corbett to replace Councillor Booth on Committee on Discretionary Rating Relief Appeals.
 - ii) Councillor Susan Rae to replace Councillor Melanie Main as the second Green Group member on Governance, Risk and Best Value Committee.
 - iii) Cllr Claire Miller to replace Cllr Alex Staniforth on the Governance, Risk and Best Value Committee until September 2020
- 8) To agree to keep current appointments to the Licensing Board and LVJB.
- (Reference – report by the Chief Executive, circulated).

17. Motion by Councillor Whyte – Nike Conference - North Bridge Hilton

The following motion by Councillor Whyte was submitted in terms of Standing Order 14:

“Committee

In light of the known outbreak of Covid-19 at the Nike conference held at the North Bridge Hilton, Committee requests a report within two cycles to advise of the Council’s response to the incident. The report should contain, but not be limited to:

1. When did Council officers become aware of the outbreak?
2. At what time were elected members informed?
3. What approaches did officers make to neighbouring offices and businesses notifying them of the outbreak?
4. What approach did officers make to the Scottish Government and the Scottish Rugby Union in relation to cancelling the Scotland v France Rugby International?
5. What parts of the Council resilience plan were immediately implemented?”

- moved by Councillor Whyte, seconded by Councillor Webber

Amendment 1

Thursday, 28th May, 2020

- 1) To note that the Council first stood up its Council Incident Management Team on 27 February in response to the Covid-19 virus and meeting almost daily thereafter.
 - 2) The Council was first advised of a suspected COVID 19 case by the local health protection team from NHS Lothian on 3 March and were advised that a test was being carried out and the results would follow. The Chief Executive was informed the same day.
 - 3) To note that the positive test result was shared on 6 March and the Chief Executive was immediately informed. The Chief Executive then sent an email (on the same day) to all Councillors and Council Colleagues informing them that there was a confirmed case in the Lothians.
 - 4) To further note that the incident was being managed by the NHS including the dissemination of any information.
 - 5) To note that Council Officers were informed by the SRU that full liaison had taken place with public health authorities prior to the event, and to further note that decision to hold the event was not within the authority of the City of Edinburgh Council (CEC).
 - 6) To note that the Council continued to issue proactive public messages and advice on its website and other sources promoting and reinforcing the latest public health guidance from Government. This included emphasising the organisations or individuals should contact Health Protection Scotland in the event of a suspected case.
 - 7) To note that points 1-6 answered the questions in the motion but to request a further update to Policy and Sustainability Committee in one cycle either as a stand alone report or within an appropriate update report to expand on points above and cover any other relevant points.
 - 8) To agree that the Council should, as set out in the Adaptation and Renewal Programme report, continue to work proactively with NHS Lothian, Health Protection Scotland and other partners to keep Edinburgh residents as safe as possible during this global crisis.
- moved by Councillor McVey, seconded by Councillor Day

Amendment 2

Add at end:

- 1) To note further the considerable public concern over the handling of this outbreak and that the health and safety of the public is paramount.
- 3) Therefore requests that the report should:
 - a) Lay out an overview of the outbreak and set out clearly the various responsibilities and duties of the parties involved in responding, including the

Public Health Scotland, the Council, NHS Lothian and the Scottish and UK Governments.

- b) Consider whether in light of later developments the Council response was adequate and make suggestions as to changes to the Council response procedure for outbreaks in future.

- moved by Councillor Main, seconded by Councillor Staniforth

In accordance with Standing Order 19(12), Amendment 2 was accepted as an addendum to the Motion and to Amendment 1.

Voting

The voting was as follows:

For the motion (as adjusted)	-	7 votes
For Amendment 1 (as adjusted)	-	10 votes

(For the motion: Councillors Aldridge, Gloyer, Hutchison, Johnston, Mitchell, Webber and Whyte.

For Amendment 1: Councillors Kate Campbell, Day, Gordon, Macinnes, Main, McVey, Perry, Rankin, Staniforth and Wilson.)

Decision

To approve the following adjusted amendment by Councillor McVey:

- 1) To note that the Council first stood up its Council Incident Management Team on 27 February in response to the Covid-19 virus and meeting almost daily thereafter.
- 2) The Council was first advised of a suspected COVID 19 case by the local health protection team from NHS Lothian on 3 March and were advised that a test was being carried out and the results would follow. The Chief Executive was informed the same day.
- 3) To note that the positive test result was shared on 6 March and the Chief Executive was immediately informed. The Chief Executive then sent an email (on the same day) to all Councillors and Council Colleagues informing them that there was a confirmed case in the Lothians.
- 4) To further note that the incident was being managed by the NHS including the dissemination of any information.
- 5) To note that Council Officers were informed by the SRU that full liaison had taken place with public health authorities prior to the event, and to further note that decision to hold the event was not within the authority of the City of Edinburgh Council (CEC).

Thursday, 28th May, 2020

- 6) To note that the Council continued to issue proactive public messages and advice on its website and other sources promoting and reinforcing the latest public health guidance from Government. This included emphasising the organisations or individuals should contact Health Protection Scotland in the event of a suspected case.
- 7) To note that points 1-6 answered the questions in the motion but to request a further update to Policy and Sustainability Committee in one cycle either as a stand alone report or within an appropriate update report to expand on points above and cover any other relevant points.
- 8) To agree that the Council should, as set out in the Adaptation and Renewal Programme report, continue to work proactively with NHS Lothian, Health Protection Scotland and other partners to keep Edinburgh residents as safe as possible during this global crisis.
- 9) To further note the considerable public concern over the handling of this outbreak and that the health and safety of the public is paramount.
- 10) Therefore requests that the report should:
 - a) Lay out an overview of the outbreak and set out clearly the various responsibilities and duties of the parties involved in responding, including the Public Health Scotland, the Council, NHS Lothian and the Scottish and UK Governments.
 - b) Consider whether in light of later developments the Council response was adequate and make suggestions as to changes to the Council response procedure for outbreaks in future.

APPENDIX 1

ITEM 14 - 2020-23 COMMUNITIES AND FAMILIES GRANTS TO THIRD PARTIES

Organisation	Grant Award 2019-20
Broomhouse Centre	15,805
Craigmillar Books for Babies	9,165
Dunedin Canmore - Youth Project	6,676
EVOC (East Holiday Programme)	27,500
Goodtrees	5,000

Thursday, 28th May, 2020

Home Start - West & South West	48,145
HOT - Alcohol Support/Emotional Health/Turn Around	138,264
Multi-Cultural Family Base - Early Years Service	62,348
Multi-Cultural Family Base (4 Corner)	27,356
Sikh Sanjog	20,237
Stepping Stones	83,434
The Big Project	25,500
The Ripple	101,207
The BIG Project	5,133
Venchie	36,132
Total	£611,902

APPENDIX 2**THE CITY OF EDINBURGH COUNCIL****APPOINTMENTS FOR 2020/21****CONVENERS AND VICE CONVENERS OF COMMITTEES**

EXECUTIVE COMMITTEES		
Policy and Sustainability	Convener: Vice-Convener:	Councillor McVey Councillor Day
Culture and Communities	Convener: Vice-Convener:	Councillor Wilson Councillor McNeese-Mechan
Education, Children and Families	Convener: Vice-Convener:	Councillor Perry Councillor Dickie
Housing, Homelessness and Fair Work	Convener: Vice-Convener:	Councillor Kate Campbell Councillor Watt
Finance and Resources	Convener: Vice-Convener:	Councillor Rankin Councillor Griffiths
Transport and Environment	Convener: Vice Convener:	Councillor Macinnes Councillor Doran
OTHER COMMITTEES		
Governance, Risk and Best Value	Convener:	Councillor Mowat
Leadership Advisory Panel	Convener:	Councillor McVey
Pensions	Convener:	Councillor Rankin
Planning/Development Management Sub	Convener: Vice-Convener:	Councillor Gardiner Councillor Child
Regulatory/Licensing Sub	Convener: Vice Convener:	Councillor Fullerton Councillor Dixon
Committee on the Jean F Watson Bequest	Convener:	Councillor Fullerton

APPEALS		
Committee on Discretionary Rating Appeals	Convener:	Councillor Rankin
Personnel Appeals Committee	Convener:	Councillor McNeese-Mechan
Committee on Pupil/Student Support	Convener:	Councillor Perry
Placing in Schools Appeals		Independent Chairperson
RECRUITMENT		
Recruitment Committee	Convener:	Council Leader

APPENDIX 3

THE CITY OF EDINBURGH COUNCIL

APPOINTMENTS FOR 2020/21

MEMBERSHIP OF COMMITTEES, BOARDS AND JOINT BOARDS

EXECUTIVE COMMITTEES	
Policy and Sustainability Committee (17 members: 5SNP, 5C, 3L, 2G, 2SLD)	
Councillor McVey (Convener) Councillor Kate Campbell Councillor Gardiner Councillor Macinnes Councillor Rankin Councillor Cook Councillor Hutchison Councillor McLellan Councillor Webber	Councillor Whyte Councillor Day (Vice Convener) Councillor Perry Councillor Wilson Councillor Main Councillor Staniforth Councillor Aldridge Councillor Gloyer
Culture and Communities Committee (11 members:- 3SNP, 3C, 2L, 2G, 1SLD)	
Councillor Fullerton Councillor Howie Councillor McNeese-Mechan (Vice Convener) Councillor Brown Councillor Doggart Councillor Mitchell	Councillor Wilson (Convener) Councillor Doran Councillor Rae Councillor Staniforth Councillor Osler
Education, Children and Families Committee (11 members:- 3SNP, 3C, 2L, 2G, 1SLD)	
Councillor Dickie (Vice Convener) Councillor Bird Councillor Key Councillor Douglas Councillor Laidlaw Councillor Rust	Councillor Griffiths Councillor Perry (Convener) Councillor Burgess Councillor Mary Campbell Councillor Young

Added Members for Education Matters	
Fiona Beveridge (Church of Scotland) Rabbi David Rose	Monsignor Anthony Duffy (Roman Catholic Church of Scotland) Alexander Ramage (non-voting)
Finance and Resources Committee (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Gordon Councillor Munn Councillor Rankin (Convener) Councillor Bruce Councillor Hutchison Councillor Johnston	Councillor Child Councillor Griffiths (Vice Convener) Councillor Booth Councillor Corbett Councillor Neil Ross
Housing, Homelessness and Fair Work Committee (11 members:- 3SNP, 3C, 2L, 2G, 1SLD)	
Councillor Kate Campbell (Convener) Councillor Key Councillor Work Councillor Jim Campbell Councillor Hutchison Councillor McLellan	Councillor Munro Councillor Watt (Vice Convener) Councillor Booth Councillor Miller Councillor Lang
Transport and Environment Committee (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Bird Councillor Key Councillor Macinnes (Convener) Councillor Smith Councillor Webber Councillor Whyte	Councillor Arthur Councillor Doran (Vice Convener) Councillor Corbett Councillor Miller Councillor Lang

Other Committees	
Governance, Risk and Best Value Committee (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Bird Councillor Munn Councillor Work Councillor Jim Campbell Councillor Daggart Councillor Mowat (Convener)	Councillor Child Councillor Munro Councillor Miller Councillor Rae Councillor Gloyer
Pensions Committee (5 members –1SNP, 1C, 1L, 1G, 1SLD)	
Councillor Rankin (Convener) Councillor Rose Councillor Child	Councillor Burgess Councillor Neil Ross
External Members	
John Anzani	Richard Lamont
Planning Committee and Development Management Sub-Committee (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Gardiner (Convener) Councillor Gordon Councillor Munn Councillor Mitchell Councillor Mowat Councillor Rose	Councillor Child (Vice-Convener) Councillor Griffiths Councillor Booth Councillor Mary Campbell Councillor Osler
Planning Local Review Body All members of the Planning Committee (other than its Convener) comprising two panels of five.	
Panel 1 (5 members)	
Councillor Gordon Councillor Griffiths Councillor Mitchell	Councillor Mowat Councillor Mary Campbell
Panel 2 (5 members)	
Councillor Booth Councillor Child Councillor Munn	Councillor Rose Councillor Osler
Regulatory Committee and Licensing Sub-Committee (9 members:- 3SNP, 2C, 2L, 1G, 1SLD)	

Councillor Dixon (Vice- Convener) Councillor Fullerton (Convener) Councillor Howie Councillor Mitchell Councillor Rose	Councillor Arthur Councillor Wilson Councillor Rae Councillor Neil Ross
Leadership Advisory Panel (5 members of the Council plus 3 statutory representatives, appointed by the committee dealing with education, when considering education business)	
Leader of the Council (Convener) Deputy Leader of the Council Conservative Group Leader	Green Group Leader Scottish Liberal Democrat Group Leader
Administration of Trust Funds	
Committee on the Jean F Watson Bequest (8 members - 2SNP, 2C, 2L, 1G, 1SLD) plus one nominee of Friends of the City Arts Centre and two nominees of Executive Director of Resources	
Councillor Fullerton (Convener) Councillor McNeese-Mechan Councillor Mitchell Councillor Mowat	Councillor Doran Councillor Munro Councillor Rae Councillor Aldridge
Reviews and Appeals	
Committee on Discretionary Rating Relief Appeals (5 members —1SNP, 1C, 1L, 1G, 1SLD)	
Councillor Rankin (Convener) Councillor Hutchison Councillor Day	Councillor Corbett Councillor Gloyer
Personnel Appeals Committee (9 members – 2SNP, 3C, 2L, 1G, 1SLD)	
Councillor Bird Councillor McNeese-Mechan (Convener) Councillor Jim Campbell Councillor Rose Councillor Webber	Councillor Doran Councillor Griffiths Councillor Rae Councillor Lang

Committee on Pupil Student Support (5 members and one religious representative –1SNP, 1C, 1L, 1G, 1SLD)	
Councillor Perry (Convener) Councillor Laidlaw Councillor Dickie	Councillor Burgess Councillor Young
Placing in Schools Appeal Committee (3 persons drawn from three Panels as described in Committee Terms of Reference and Delegated Functions no.17)	
Panel 1 – All members of Council and religious representatives on the committee dealing with education business	
Recruitment Committee	
Leader of Council (Convener), Deputy Leader of the Council, Convener of the Finance and Resources Committee and the appropriate Executive Committee Convener and relevant opposition spokespersons (or nominees)	

APPENDIX 4

THE CITY OF EDINBURGH COUNCIL

APPOINTMENTS FOR 2020/21

MEMBERS OF NEIGHBOURHOOD NETWORKS

ALMOND	
Councillor Hutchison	Councillor Work
Councillor Lang	Councillor Young
CITY CENTRE	
Councillor Doran	Councillor Mowat
Councillor Miller	Councillor Rankin
CRAIGENTINNY/DUDDINGSTON	
Vacancy	Councillor McLellan
Councillor Griffiths	Councillor Staniforth
FORTH	
Councillor Bird	Councillor Day
Councillor Jim Campbell	Councillor Gordon
INVERLEITH	
Councillor Barrie	Councillor Osler
Councillor Mitchell	Councillor Whyte
PENTLANDS	
Councillor Arthur	Councillor Henderson
Councillor Bruce	Councillor Rust
Councillor Doggart	Councillor Webber
Councillor Gardiner	
LEITH	
Councillor Booth	Councillor Munro
Councillor McNeese-Mechan	Councillor Rae
Councillor McVey	Councillor Ritchie

Councillor Munn	
LIBERTON/GILMERTON	
Councillor Cameron	Councillor Macinnes
Councillor Howie	Councillor Smith
PORTOBELLO/CRAIGMILLAR	
Councillor Kate Campbell	Councillor Child
Councillor Mary Campbell	Councillor Laidlaw
SOUTH CENTRAL	
Councillor Burgess	Councillor Perry
Councillor Cook	Councillor Rose
Councillor Dickie	Councillor Neil Ross
Councillor Main	Councillor Watt
SOUTH WEST	
Councillor Corbett	Councillor Johnston
Councillor Dixon	Councillor Key
Councillor Fullerton	Councillor Wilson
Councillor Graczyk	
WESTERN EDINBURGH	
Councillor Aldridge	Councillor Douglas
Councillor Bridgman	Councillor Frank Ross
Councillor Brown	Councillor Gloyer

APPENDIX 5

THE CITY OF EDINBURGH COUNCIL

APPOINTMENTS FOR 2020/21

JOINT COMMITTEES AND BOARDS, THE LICENSING BOARD

Lothian Valuation Joint Board/Lothian Electoral Joint Committee (9 members – 3SNP, 2C, 2L, 1G, 1SLD)	
Councillor Gordon Councillor Key (Convener) Councillor Work Councillor Daggart Councillor Rust	Councillor Doran Councillor Henderson Councillor Corbett Councillor Gloyer
Licensing Board (10 members)	
Councillor Howie Councillor Key Councillor Work (Convener) Councillor Cook Councillor Laidlaw	Councillor Mowat Councillor Cameron Councillor Day Councillor Burgess Councillor Gloyer
Integration Joint Board (5 members)	
Councillor Aldridge Councillor Gordon Councillor Henderson (Vice-Chair) (from 21 June 2019)	Councillor Main Councillor Daggart
Integrated Children's Services Joint Board (Appointed March 2018) (3 members)	
Councillor Dickie Councillor Laidlaw	Councillor Perry
Edinburgh and South East of Scotland City Region Deal Joint Committee (1 member)	
Councillor McVey	

SEStran (South East of Scotland Regional Transport Partnership) (5 members – 2SNP, 1C, 1L, 1G)	
Councillor Key Councillor Macinnes Councillor Rose	Councillor Doran Councillor Miller
SESPlan Joint Committee (South East Scotland Regional Joint Committee – Planning) (2 members)	
Councillor Gardiner	Councillor Child
Shadow Joint Committee for Collaborative Road Services	
Substantive Member Councillor Macinnes	Substitute Member Councillor Doran
Hawes/Longcraig Piers User Committee (2 members)	
Councillor Work	Councillor Hutchison
Pentland Hills Regional Park Joint Committee (3 members)	
Councillor Gardiner Councillor Henderson	Councillor Bruce
Pentland Hills Regional Park Consultative Forum (2 members)	
Councillor Gardiner	Councillor Henderson